

NATO UNCLASSIFIED  
RELEASABLE FOR INTERNET TRANSMISSION

**INTEGRATED AIR & MISSILE DEFENCE  
CENTRE OF EXCELLENCE**

Souda Air Base, 73100, Chania

<https://www.iamd-coe.org>



---

<b>Our Ref:</b>	NU. 645	Tel.:	+30 2821440712
		NCN:	302-6154012
<b>Date:</b>	03 September 2025	Email:	info@iamd-coe.org

---

**SUBJECT: IAMD COE INVITATION FOR BIDDING (IFB) No FINCON 25-02**

- REFERENCES:**
- A. IAMD COE Operational MOU, signed on the 8<sup>th</sup> of April 2020, as Hellenic Law 4833/2021
  - B. IAMD COE Financial Administrative Procedures (FAPs), dated 04 October 2022
  - C. Circular of the Hellenic Independent Authority for Public Revenue (IAPR) - E.2210/12-11-2021 (diavgeia.gov.gr No ΨΑΓ146ΜΠ3Ζ-ΚΤΙ)
  - D. NU. 93/02 Sep 2025/IAMD COE Commitment of Appropriations (diavgeia.gov.gr No ΨΞΗΛ6-ΘΤ6)

1. After taking into account:

1.1 The provisions of the IAMD COE Operational MOU and Financial Administrative Procedures, as References A and B respectively;

1.2 The Circular of the Hellenic Independent Authority for Public Revenue, as Reference C, concerning the tax exemption of the IAMD COE supplies and services;

1.3 The Commitment of Appropriation, as Reference D, regarding the commitment of funds for the services required at the total estimated amount of 13.000,00 €;

the Integrated Air and Missile Defence Centre of Excellence (IAMD COE) Director

**invites for bidding any interested supplier**

to submit bid in accordance with the terms of the current IFB No FINCON 25-02 concerning the provision of coffee and lunch for the benefit of the IAMD COE Conference at the NATO Maritime Interdiction Operational Training Centre (NMIOTC) on 16-17 September 2025, as well as the provision of finger food and drinks in the context of the respective social event (ice-breaker) on 16 September 2025.

2. General information about the bid is as follows:

2.1 Main requirement: Coffee - lunch meals (2 days) - Ice-breaker finger food and drinks (1 day) for 130 people.

NATO UNCLASSIFIED  
RELEASABLE FOR INTERNET TRANSMISSION

2.2 Opening date for bids: **03 Sep 25**, from the time of the publication of this invitation at the Central Electronic Public Procurement Registry (KIMDIS).

2.3 Closing date and time for bids: **10 Sep 25 (10:00 hrs)**.

3. Any interested supplier who is in compliance with the provisions of the current invitation (as Parts I, II and III) is kindly requested to respond, submitting its offer in accordance with the respective template as Enclosure 1.

4. Any bid shall be submitted electronically through the e-tendering application "*sourceONE*" in the electronic request with code number **fnc-iamd- 201592** until the above deadline (closing date and time). The registration in this application is free of charge for all the prospective bidders and can be implemented through the website: <https://register.marketsite.gr/>.

5. Points of Contact (POC) are: LTCOL (OF-4) Theodoros ALANELIS, IAMD COE Financial Controller, e-mail: [fincon@iamd-coe.org](mailto:fincon@iamd-coe.org), tel.: +30 2821440712 and 1<sup>st</sup> LT (OF-1) Pavlos BOURNAZOS Procurement & Contracting Officer, e-mail: [procurement@iamd-coe.org](mailto:procurement@iamd-coe.org), tel.: +30 2821440736.

FOR THE IAMD COE



B. GEN (OF-6) Zacharias KOUTRAKIS GRC (AF)  
Director

**PARTS:**

- I. Bidding Terms & Instructions
- II. General Provisions - Terms & Conditions
- III. Special Provisions & Technical Specifications (Statement of Work)

**ENCLOSURES:**

1. Template for Bidding

**DISTRIBUTION:**

**External:**

Action:

Any Interested Supplier

**Internal:**

Action:

FINCON

P&C Officer

Information:

DIR

DDIR

COS

FN SUPPORT BH