

NATO UNCLASSIFIED
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**INTEGRATED AIR & MISSILE DEFENCE
CENTRE OF EXCELLENCE**

Souda Air Base, 73100, Chania

<https://www.iamd-coe.org>



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| Our Ref: | NU.1034 | Tel.: | +302821440712 |
| | | NCN: | 302-6154012 |
| Date: | 03 December 2024 | Email: | info@iamd-coe.org |

SUBJECT: IAMD COE INVITATION FOR BIDDING (IFB) No FINCON 24-07

- REFERENCES:**
- A. IAMD COE Operational MOU, signed on the 8th April 2020, as Hellenic Law 4833/2021
 - B. IAMD COE Financial Administrative Procedures (FAPs), dated 04 October 2022
 - C. Circular of the Hellenic Independent Authority for Public Revenue (IAPR) - E.2210/12-11-2021 (diavgeia.gov.gr No ΨΑΓ146ΜΠ3Ζ-KTI)
 - D. Circular of the Hellenic Independent Authority for Public Revenue (IAPR) - E.2002/31-12-2021 (diavgeia.gov.gr No Ω0ΒΧ46ΜΠ3Ζ-EΥ4)
 - E. NU.168/02 December 2024/IAMD COE Commitment of Appropriations (diavgeia.gov.gr No 6ΙΔ86-HBO)

1. After taking into account:

1.1 The provisions of the IAMD COE Operational MOU and Financial Administrative Procedures, as References A and B respectively;

1.2 The Circulars of the Hellenic Independent Authority for Public Revenue, as Reference C and D, concerning the duties and taxes exemption of the IAMD COE supplies and services;

1.3 The Commitment of Appropriations, as Reference E regarding the commitments of funds for the subscriptions required at the estimated (maximum) total amount of 8.700,00 €;

the Integrated Air and Missile Defence Centre of Excellence (IAMD COE) Director

invites for bidding any interested supplier

to submit bid in accordance with the terms of the current IFB No FINCON 24-07 concerning the supply/renewal of thirty-eight (38) Microsoft 365 Business Premium annual subscriptions [from 30 December 2024 (start date)] for the benefit of the IAMD COE.

2. General information about the bid is as follows:

2.1 Main requirement: Microsoft 365 Business Premium subscriptions.

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2.2 Opening date for bids: **03 December 24**, from the time of the publication of this invitation at the Central Electronic Public Procurement Registry (KIMDIS).

2.3 Closing date and time for bids: **13 December 24 (10:00 hrs)**.

3. Any interested supplier who is in compliance with the provisions of the current invitation (as Parts I, II and III) is kindly requested to respond, submitting his offer in accordance with the respective template as Enclosure 1.

4. Any bid shall be submitted electronically through the e-tendering application "sourceONE" in the electronic request with code number **fnc-iamd-186814** until the above deadline (closing date and time). The registration in this application is free of charge for all the prospective bidders and can be implemented through the website: <https://register.marketsite.gr/>.

5. Points of Contact (POC) are: LTCOL (OF-4) Theodoros ALANELIS, IAMD COE Financial Controller, e-mail: fincon@iamd-coe.org, tel.: +30 2821440712 and 1st LT (OF-1) Pavlos BOURNAZOS Procurement & Contracting Officer, e-mail: procurement@iamd-coe.org, tel.: +30 2821440736.

FOR THE IAMD COE



B. GEN (OF-6) Nikolaos MAKRYGIANNIS GRC (AF)
Director

PARTS:

- I. Bidding Terms & Instructions
- II. General Provisions - Terms & Conditions
- III. Special Provisions & Technical Specifications (Statement of Work)

ENCLOSURES:

1. Template for Bidding

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Any Interested Supplier

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