

Dated 21 September 2023

IAMD COE (2023) SC/1



INTEGRATED AIR & MISSILE DEFENCE  
CENTRE OF EXCELLENCE

**MINUTES FOR THE**  
**1<sup>st</sup> 2023 IAMDCOE STEERING COMMITTEE MEETING (SCM 1-2023)**  
**held in ASTERIA OFFICER'S CLUB, Chania, Greece on 20-21<sup>st</sup> September 2023**

**A. Opening remarks and administrative issues**

- Ref.: 1. IAMDCOE/NU.562/27 Jul 23 (Invitation Letter for SCM 1-2023 of IAMDCOE)  
2. IAMDCOE's Minutes of Steering Committee Meeting (SCM) 1/2022

**The SC Members:**

- a) noted the introduction by the COS of IAMDCOE, the moderator of the meeting
- b) noted the introduction by the B.Gen. Nikolaos GIAPRAKAS, SC Chairperson (CP) in welcoming the participants to the 1<sup>st</sup>-2023 IAMDCOE Steering Committee Meeting (SCM). The CP underlined the rising importance of IAMDCOE in the context of recent developments like the war in Ukraine and expressed his gratitude to the sponsoring nations for the dedication and commitment.
- c) noted the welcome address by B.Gen. Nikolaos KOKKONIS, IAMDCOE Director. He wished the participants a constructive and fruitful meeting, emphasizing on the progress IAMDCOE made since the previous meeting, mentioning the two annual conferences and the successful periodic assessment as key activities.
- d) noted the participation of the Framework Nation – the Hellenic Republic and all the Sponsoring Nations – the Republic of Bulgaria (via VTC), the Czech Republic, the French Republic, Romania, and the Republic of Türkiye.
- e) noted the fact that the representative of the Slovak Republic that was approved to participate as an observer, was not connected via VTC
- f) noted the participation of IAMDCOE personnel. The meeting attendance list is reflected in Annex "A."
- g) noted the administrative briefing by Framework Nation Support Branch Head of IAMDCOE.
- h) **approved** the agenda of the meeting, as presented in Annex "B."

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- i) noted reference (2) and the associated presentation of the SC Secretary regarding the outstanding action items (AI) of the previous SCM 1/2022. All five (5) identified AIs of reference (b) were closed, namely SC22-01-A01, SC22-01-A02, SC22-01-A03, SC22-01-A04, and SC22-01-A05, as presented in Annex "C".

**B. Programme of Work (PoW)**

Ref.	1.	IAMD COE/NU.222/06 Apr 23 - Program of Work 2023 Rev. 1
Doc.:	2.	IAMD COE/NU.564/28 Jul 23 - IAMD COE POW 2023 Rev. 1 - Periodic Progress Report 1-23
	3.	IAMD COE/NU.565/28 Jul 23 – (Point Paper) RFS 23#168 - Understanding the Human Factors in Multi-Domain-Operations (MDO): Implications for Training and Performance Enhancement)
	4.	IAMD COE/NU.566/28 Jul 23 – (Point Paper) RFS 23#169 - Understanding the Instruments of Power effects on Military IoP in Multi-Domain Operations from training perspective
	5.	IAMD COE/NU.567/28 Jul 23 – (Point Paper) RFS 23#171 - Support to NATO Distributed Synthetic Training (DST) Working Group
	6.	IAMD COE/NU.568/28 Jul 23 – (Point Paper) RFS 23#171 - Systems Concepts & Integration - Sensors & Electronics Technologies 353 Research Task Group (SCI – SET – 353 RTG) "C-UAS Mission-Level Modelling & Simulation".
	7.	IAMD COE/NU.569/28 Jul 23 – (Point Paper) - Research Task Group (RTG) "Common synthetic environment for validation (or operation) of offensive and defensive architectures for Hypersonic Operational Threats (HOT)"
	8.	IAMD COE/NU.570/28 Jul 23 – (Point Paper) - IAMD- COE's Modelling & Simulation (M&S)/ Analysis Laboratory
	9.	IAMD COE/NU.670/07 Sep 23 - IAMD- COE's Modelling & Simulation (M&S)/ Analysis Laboratory Feasibility Study
	10.	Email dated 29 Aug 2023 of the TUR SC Member concerning the M&S / Analysis Laboratory
	11.	IAMD COE/NU.577/28 Jul 23 – IAMD COE Program of Work 2024
	12.	IAMD COE/NU.572/28 Jul 23 – (Point Paper) - Combined Air Operations Centre (CAOC) - IAMD Tactical Education and Training.
	13.	IAMD COE/NU.573/28 Jul 23 – (Point Paper) - International Public Sector Accounting Standards (IPSAS) Training
	14.	IAMD COE/NU.574/28 Jul 23 – (Point Paper) - NIMBLE TITAN 26 Experimentation Campaign



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15. IAMD COE/NU.576/28 Jul 23 – (Point Paper) - Ballistic Missile Defence Operational User Group (BMD OUG)
16. IAMD COE/NU.577/28 Jul 23 – (Point Paper) - Ballistic Missile Defence Test and Exercise Annual Meeting (BMD TEAM) Activities
17. IAMD COE/NU.575/28 Jul 23 (Point Paper) - External Audit of IAMD COE Financial Statements for FYs 2020-2023 (for Shared Budget of FYs 2021-2023)

**The SC Members:**

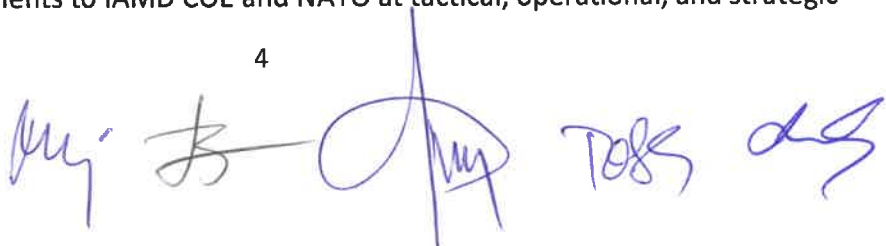
- a) noted reference documents (3), (4), and the associated presentation by IAMD COE PoW Manager on 2023 POW Periodic Progress Report covering the following areas: Cooperation with NATO entities, Working Groups/Workshops, Conferences & Forums, Trainings, Exercises, Requests for Support, IAMD COE support to NATO, Marketing Plan and Miscellaneous.
- b) noted a question coming from FRA concerning the fact that COEs were not invited to participate in the ACT LL Fall Week, expressing his concern about the participation of the COE in the LL Process.
- c) noted the answer of the POW Manager, that it is nothing unusual if some entities are not invited to the LL events and that does not equal to not being part of the NATO LL Process.
- d) noted reference documents (3), (4), and the associated presentation of Education and Training BH
- e) noted ROU question: what are the benefits in terms of fees for the SN participants to CET-P?
- f) noted the answer of E&T BH: it was agreed for the IAMD COE Participating Nations to have one (1) free of charge seat for every iteration.
- g) noted IAMD COE Director's comment: for the moment, the request of the participants exceeds our possibilities (25 seats/iteration). Moving to the new facilities will most probably improve the situation. Nevertheless, IAMD COE accepts at least 50% of each country's proposed attendees.
- h) noted reference documents (3), (4), and the associated presentation of Concept Development and Experimentation BH
- i) noted reference documents (3), (4), and the associated presentation of Doctrine and Standardization BH
- j) noted FRA question: is there any intention from other nations to fill the empty positions within Doctrine and Standardization Branch?
- k) noted D&S BH: there is no intention to fill the empty positions, but the Branch is able to conduct the assigned activities with the current workforce.

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- l) noted reference documents (3), (4), and the associated presentation of Analysis and Lessons Learned BH.
- m) noted reference document (4) and the associated presentation of IAMD COE CoS on 2023 PoW Revision 2, about six (6) new entries and the fact that the new entries will be presented by the respective BHs
- n) noted reference document (5) and the associated presentation of E&T BH and **approved** the participation of IAMD COE in supporting RfS 23#168 (Participation to Research via WG for human factors associated with Multi Domain Operations: Implications for Training and Performance Enhancement)
- o) noted FRA question: how does the participation of IAMD COE in supporting this RFS improve the Centre's activity?
- p) noted E&T BH answer: accepting this RFS will keep IAMD COE informed on the new approach of NATO concerning MDO, and in the meantime offers the opportunity to support NATO
- q) noted IAMD Director comment: it was a recommendation from the ACT during the periodic assessment for the IAMD COE to get involved in MDO
- r) noted reference document (6) and the associated presentation of E&T BH and **approved** the participation of IAMD COE in supporting RFS 23#169 - Participation to Research via WG for Understanding the Instruments of Power (IoP) effects on Military & Multi-Domain Operations from a training perspective
- s) noted reference document (7) and the associated presentation of CD&E BH and **approved** the participation of IAMD COE in supporting RFS 23#171 - Support to NATO Distributed Synthetic Training
- t) noted reference document (8) and the associated presentation of CD&E BH and **approved** the participation of IAMD COE to the C-UAS Research Task Group 353 (RTG 353)
- u) noted reference document (9) and the associated presentation of CD&E BH and **approved** the participation of IAMD COE to the Hypersonic Operational Threats (HOT) Research Task Group (RTG)
- v) noted reference documents (10) and the associated presentation of CD&E BH concerning IAMD COE's project to create a M&S / Analysis Laboratory
- w) noted reference document (12) – the email of the Republic of Türkiye SC member recommending the preparation of a feasibility study for the proposed laboratory
- x) noted reference (11), document prepared as a consequence of the request of the Republic of Türkiye SC member
- y) noted TUR initial comment: the feasibility report provided by IAMD COE should include more details concerning: the purpose of the laboratory, the need to establish the laboratory, benefits to IAMD COE and NATO at tactical, operational, and strategic



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level, additional costs, justification for the chosen software options. Finally, after thorough discussion, TUR agreed to approve the new item to be included in the POW 2023 under the title: "Searching Feasibility of Creating a Model and Simulation/ Analysis Laboratory".

z) **approved:**

- the new item to be included in POW 2023 under the title: "Searching Feasibility of Creating a Model and Simulation/ Analysis Laboratory".
- to use funds for the purchase of hardware within the limits of the Shared Budget.

aa) noted reference documents (11), (12) and the associated presentation of E&T BH and **approved** the request for support of CAOC in providing SMEs to conduct IAMD Tactical Education and Training

bb) noted reference documents (11), (13) and the associated presentation of E&T BH and **approved** the participation in International Public Sector Accounting Standards (IPSAS) training courses

cc) noted reference documents (11), (14) and the associated presentation of D&S BH

dd) noted TUR question: what will be the role of IAMD COE within Nimble Titan?

ee) noted D&S BH answer: IAMD COE representatives will not be direct participants, but part of the analysis team, the experimentation cell or observers in the beginning

ff) **approved** the participation in the NIMBLE TITAN 26 Experimentation Campaign

gg) noted reference documents (11), (15) and the associated presentation of D&S BH and **approved** the participation in the activities of the BMD OUG

hh) noted reference documents (11), (16) and the associated presentation of D&S BH and **approved** the participation in the activities of the BMD TEAM

ii) noted reference document (11) and the associated presentation of the POW Manager on 2024 POW structured on: Cooperation with NATO entities, WGs/Workshops, Conferences and Forums, Trainings, Exercises, Requests for Support

jj) noted ROU recommendation: to avoid planning the annual Conference during RALY 24

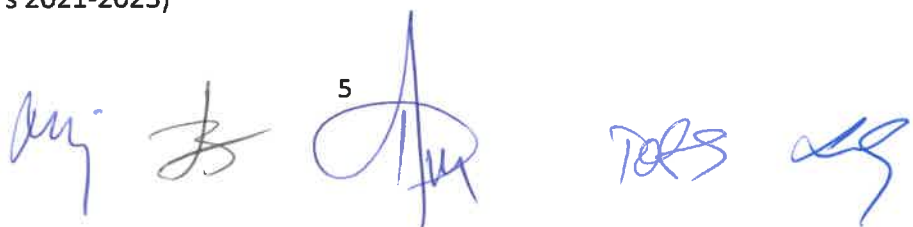
kk) noted the Support BH's statement: the conference is planned to take place between 19<sup>th</sup> and 20<sup>th</sup> June and will not interfere with RALY 24

ll) noted TUR request to vote POW for 2024 after FinCon's presentation on the External Audit

mm) **approved** the proposal of TUR to delay the vote

nn) noted reference (22) and the associated presentation of the FinCon addressing the External Audit of IAMD COE Financial Statements for FYs 2020-2023 (for Shared Budget of FYs 2021-2023)

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**oo) approved:**

- the external audit of IAMD COE FS of FYs 2020 - 2023 (Shared Budget execution for FYs 2021 - 2023).
- carrying out the audit within the year 2024
- the selection of the external audit entity among Chartered Accountants of international firms of recognised standing, based on cost-effectiveness criteria and the procurement process according to FAPs (Financial Administrative Procedures).

**pp) approved IAMD COE POW for 2024**

**C. Cooperation with the Technical University of Crete**

Ref. 20. Framework Agreement for Cooperation between the Technical  
Doc.: University of Crete and IAMD COE signed on the 13th of Jul 2021

**The SC members:**

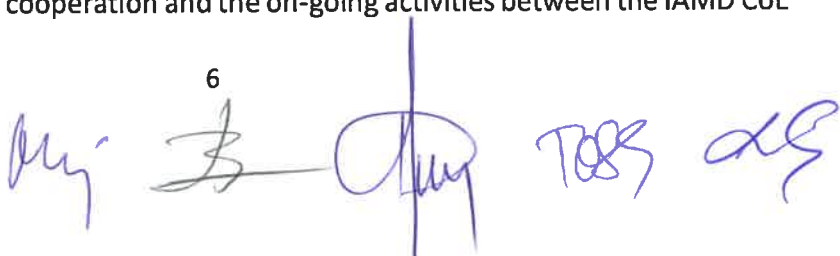
- a) noted reference document (20) and the associated presentation by CD&E BH regarding the Cooperation between the Technical University of Crete and IAMD COE
- b) noted the Established Cooperation and the on-going activities between the **IAMD CoE** and the **Technical University of Crete (TUC)**, School of Production Engineering and Management, Turbomachines and Fluid Dynamics Laboratory.

**D. AI-Empowered Drone Detection Passive Radar Using 5G Signals**

Ref. Doc.: 21. IAMD COE/NU.579/28 Jul 23 (Point Paper) - Research Collaborative Project between the Foundation for Research and Technology – Hellas/ Institute of Computer Science (FORTH-ICS) & IAMD COE: AI-Empowered Drone Detection Passive Radar Using 5G Signals (AIRE5G)

**The SC Members:**

- a) noted the reference document (21) and the associated presentation of CD&E BH concerning the Research Collaborative Project between the Foundation for Research and Technology – Hellas/ Institute of Computer Science (FORTH-ICS) & IAMD COE: AI-Empowered Drone Detection Passive Radar Using 5G Signals (AIRE5G)
- b) noted TUR question: how did IAMD COE decide to address this specific topic?
- c) noted IAMD COE Director answer: after FORTH-ICS's participation in both IAMD COE conferences, it expressed its availability and will to cooperate with IAMD COE and found common ground on C-UAS which is one of the main focus areas of the Centre
- d) noted the established cooperation and the on-going activities between the IAMD CoE and the ICS/FORTH.





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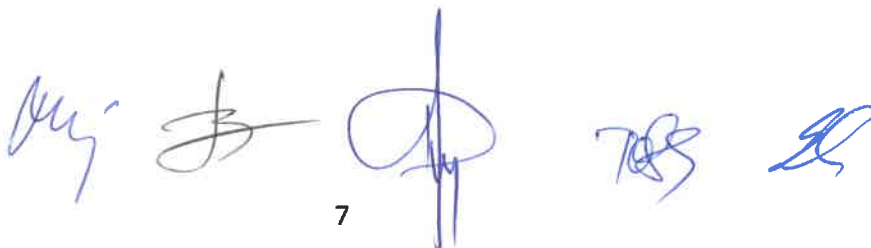
**E. Finance and budget**

- Ref. Doc.: 22. IAMD COE/NU.580/28 Jul 23 (Point Paper) - "AI-Empowered Drone Detection Passive Radar Using 5G Signals" Project - Intended Contract with FORTH-ICS  
(a) Shared Budget 2023 - Transfer of funds between/within Chapters (b) Procurement procedure (tender requirements in case of prospective contracting with FORTH-ICS)
23. IAMD COE/NU.581/28 Jul 23 (Point Paper) - Finance and Budget - Financial Status Update
24. IAMD COE/NU.582/28 Jul 23 (Point Paper) - Shared Budget of FY 2024 - MTFP 2025-2029

After the presentation given, TUR SC member recommended that the Centre may inform the SC members for the potential projects that may be selected to be undertaken.

**The SC Members:**

- a) noted reference (22) and the associated presentation of the Financial Controller (FinCon) addressing the intended project *"AI-Empowered Drone Detection Passive Radar Using 5G Signals"*
- b) **approved:**
  - the proposed transfers of funds between/within Chapters of Shared Budget of FY 2023.
  - by way of exception, the deviation from rules regarding procurement process required for this project, allowing the award without a minimum number of bids
- c) noted reference (23) and the associated presentation of the FinCon concerning the Financial Status Update
- d) noted IAMD COE CoS proposal to end the meeting and postpone the remaining topics for the next day
- e) approved the proposal
- f) noted the wrap-up of the first day performed by the CP: even though one topic raised controversies, it was a fruitful meeting, as the SC members expressed their honest opinions and finally managed to reach compromise on all the items presented
- g) noted reference (24) and the associated presentation of the FinCon regarding the Shared Budget of FY 2024 and the Medium-Term Financial Plan (MTFP) 2025-2029
- h) **approved** the Shared Budget of FY 2024.



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#### **F. New Building**

Ref. Doc.: 25. IAMD COE/NU.583/28 Jul 23 (Point Paper) - Report about the construction of IAMD-COE new building

#### **The SC members:**

- a) noted reference (25) and the associated presentation of the FNS BH about the progress of construction of the new IAMD COE building

#### **G. Periodic Assessment**

Ref. Doc.: 26. IAMD COE/NU.584/28 Jul 23 (Point Paper) - Periodic Assessment Report 2023

#### **The SC Members:**

- a) noted reference (26) and the associated presentation of the FNS BH concerning the outcome of the Periodic Assessment conducted by ACT
- b) noted FRA question: is there any deadline for the accomplishment of the SACT recommendations made after concluding the periodic assessment?
- c) noted FN Support BH answer: an initial Task Board Meeting took place immediately after the end of the periodic assessment. It was decided to monitor the progress every six months.
- d) noted IAMD COE Director's comment: many activities planned for the future are a direct consequence of recommendations made by the periodic assessment team, such as: involvement in MDO, the establishment of the M&S Laboratory etc.

#### **H. Revision of concept – Job Descriptions (JDs) Updates & Amendments**

Ref. Doc.: 27. IAMD COE/NU.585/28 Jul 23 (Point Paper) - IAMD COE Concept Revision 4  
28. IAMD COE Concept Rev. 4  
29. Job description IAMD DIR 03  
30. Job Description IAMD DIR 05  
31. Job Description IAMD DIR 09  
32. Job Description IAMD DIR 10  
33. Job Description IAMD FNS 11  
34. IAMD COE/NU.586/28 Jul 23 (Point Paper) - Job Descriptions Revision/Initial Establishment



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35. Job Description IAMD ETB 07

**The SC members:**

- a) noted reference (27), (28) and the associated presentation of the LEGAD regarding the need to update the IAMD COE Concept due to the bidding of the Chief of Staff position by the Framework Nation and the addition of four (4) new positions in the organizational chart of the centre:
  - FNS 11 - Assessment, Coordination and Engagement Officer
  - DIR 09 – Procurement and Contracting (P&C) Officer
  - DIR 10 – Disbursing Officer
  - ETB 07 – Staff NCO
- b) noted the fact that the addition of ETB 07 – Staff NCO position requested by the Czech Republic has already been approved by the SC
- c) noted references (29), (30), (31), (32), (33) and the need to have new JDs for the additional positions and to change another two JDs (COS and FinCon's) given the new allocation of responsibilities.
- d) **approved** the IAMD COE Concept Revision 4 and the JDs for the positions: DIR 03 (COS), DIR 05 (FinCon), DIR 09 (P&C Officer), DIR 10 (Disbursing Officer), and FNS11 (Assessment, Coordination and Engagement Officer)
- e) noted references (32), (33) and the associated presentation of the E&T BH focusing on the need to update six (6) JDs within E&T Branch
- f) noted ROU comment: the incumbents of the SME positions should already be experts in SBAMD that do not need courses like Introduction to NATO SBAMD
- g) noted FRA proposal: keep the courses in the JDs as essential, but delete the text in parenthesis "during the tour of duty"
- h) IAMD COE POW Manager explained the fact that it is better to keep the proposed change as it is, to avoid limiting the possibility of the nations to assign personnel to the allocated positions
- i) **approved** the change of E&T JDs as proposed and the JD for position ETB 07 (Staff NCO)

**I. Designation of a Senior national Representative (SNR)**

- Ref. Doc.: 36. IAMD COE/NU.587/28 Jul 23 (Point Paper) - Senior National Representative (SNR)
37. IAMD COE Operational Memorandum of Understanding

**The SC members:**

- a) noted references (36), (37) and the associated presentation of the LEGAD regarding the necessity to officially designate a Senior National Representative of every

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Sponsoring Nation for all issues regarding the national responsibilities and discipline of their personnel assigned to the IAMD COE

b) **designated** the Senior National Representative for their Nation to the Director:

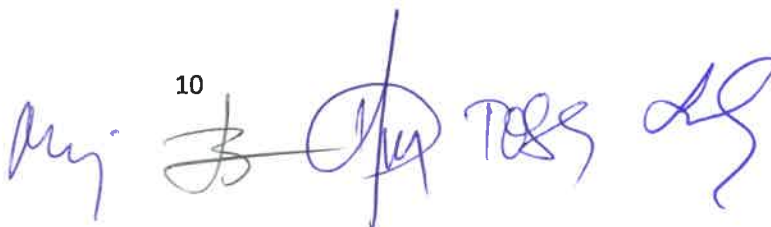
- **the Republic of Bulgaria** – the incumbent of position IAMD CEB 03
- **the Czech Republic** – the incumbent of position IAMD ETB 03
- **the French Republic** – the incumbent of position IAMD DSB 01
- **the Hellenic Republic** – the incumbent of position IAMD DIR 03
- **Romania** – the incumbent of position IAMD LLB 03
- **the Republic of Türkiye** – the incumbent of position IAMD DIR 02

#### J. Nations' Responsibilities for Travel Costs

- Ref. Doc.: 38. IAMD COE/NU.588/28 Jul 23 (Point Paper) - IAMD COE Participation in IAMD Activities
39. IAMD COE Operational Memorandum of Understanding
40. Email dated 29 Aug 2023 of the TUR SC Member concerning IAMD COE Participation in IAMD Activities

#### The SC Members:

- a) noted references (38), (39) and the associated presentation of the LEGAD regarding the funds that must be allocated for the incumbents of the SME and Directorate positions within IAMD COE in order to be able to participate in IAMD activities abroad
- b) noted reference document (40) comprising a comment of the Republic of Türkiye SC member stating that approving the request of IAMD COE concerning funding minimum 15 days of travel on temporary duty is beyond his jurisdiction as a SC member and will be examined on a case-by-case basis.
- c) noted BGR comment: BGR will approve the proposal with the specification that travels on duty should be related to Air and Missile Defence, more specifically Concept Development and Experimentation and that the approval of Republic of Bulgaria MoD is required.
- d) noted IAMD COE Director comment: IAMD COE requested a preapproval of the funds for travelling on duty in order to allow IAMD COE SMEs to participate to activities abroad on a short notice.
- e) **approved** the revision of the Directorate and Operational Branches' Job Descriptions to allow the incumbents of the respective posts to be properly funded to travel on temporary duty, for a minimum of 15 days per year, except for the posts allocated to the Republic of Türkiye for which the respective posts should be properly funded to travel on a temporary duty for a minimum of 15 days per year based on prior consent and approval by the National authorities on a case-by-case basis. BGR comment will be included in the JD of the respective position.



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i) **Any Other Business**

**The SC members:**

- a) noted IAMD COE Director's update on the status of the Centre's internship programme
- b) noted BGR comment: to approve requests as a SC Member, due to internal procedures, BGR needs to receive the requests at least 30 days before the deadline.
- c) noted IAMD COE Director's proposal regarding the organization of the next SC Meeting between 16<sup>th</sup> and 20<sup>th</sup> September 2024.
- d) **agreed** that SCM 1-2024 will take place during week 16 –20 Sep 2024, in Chania.

**Signed by**

**BGR**

**LtC (OF-4) Nikolay NENOV**

**CZE**

**LtC (OF-4) Vladimir RAFFAJ**

**FRA**

**LtC (OF-4) Olivier BIRELLI**

**GRC**

**Col (OF-5) Dimitrios NIKOLAKAKOS**

**ROU**

**Col (OF-5) Virgil TOSA**

**TUR**

**Maj (OF-3) Selman ONGUN**

**List of Annexes**

"A" ATTENDANCE LIST

"B" AGENDA

"C" LIST OF OUTSTANDING ACTIONS FROM THE IAMD COE SC 1-2022 MEETING

"D" SC 1-2023 ACTION ITEMS LIST



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# ANNEX A – ATTENDANCE LIST

## Steering Committee Members

1.	Chairperson	BGen (OF-6) Nikolaos GIAPRAKAS GRC AF	<a href="mailto:directord1@hndgs.mil.gr">directord1@hndgs.mil.gr</a>
2.	BGR	Ltc. Nikolay NENOV BGR AF	<a href="mailto:n.n.nenov@armf.bg">n.n.nenov@armf.bg</a>
3.	CZE	LtC Vladimir Raffaj CZE AF	<a href="mailto:raffajv@army.cz">raffajv@army.cz</a>
4.	FRA	Ltc (OF-4) Olivier BIRELLI Fr-ASF	<a href="mailto:olivier.birelli@intradef.gouv.fr">olivier.birelli@intradef.gouv.fr</a>
5.	GRC	Col Dimitrios NIKOLAKAKOS (OF-5) GRC A	<a href="mailto:d.nikolakakos@hndgs.mil.gr">d.nikolakakos@hndgs.mil.gr</a>
6.	ROU	Col (OF-5) Virgil TOSA ROU AF	<a href="mailto:vtosa@roaf.ro">vtosa@roaf.ro</a>
7.	TUR	Maj (OF-3) Selman ONGUN TÜR AF	<a href="mailto:selmanongun@hvkk.tsk.tr">selmanongun@hvkk.tsk.tr</a>

## IAMD COE:

8.	Director	B.Gen (OF-6) Nikolaos KOKKONIS GRC AF	<a href="mailto:n.kokkonis@iamd-coe.org">n.kokkonis@iamd-coe.org</a>
9.	Dep. Dir.	Col (OF-5) Murat TORUMTAY TÜR AF	<a href="mailto:m.torumtay@iamd-coe.org">m.torumtay@iamd-coe.org</a>
10.	CoS	Col (OF-5) Michail KANELAKIS GRC AF	<a href="mailto:m.kanellakis@iamd-coe.org">m.kanellakis@iamd-coe.org</a>
11.	A&LL BH	Col (OF-5) Nikolaos SARIDAKIS GRC AF	<a href="mailto:n.saridakis@iamd-coe.org">n.saridakis@iamd-coe.org</a>
12.	CD&E BH	Col (OF-5) Emmanouel PANOU GRC AF	<a href="mailto:e.panou@iamd-coe.org">e.panou@iamd-coe.org</a>
13.	E&T BH	Col (OF-5) Ozkan ORUC TÜR A	<a href="mailto:o.oruc@iamd-coe.org">o.oruc@iamd-coe.org</a>
14.	D&S BH	Lt Col Sylvain RYCKEBUSCH FRA AF	<a href="mailto:s.ryckebusch@iamd-coe.org">s.ryckebusch@iamd-coe.org</a>
15.	FNS BH	Lt Col (OF-4) Michail PAPADAKIS GRC AF	<a href="mailto:m.papadakis@iamd-coe.org">m.papadakis@iamd-coe.org</a>
16.	FINCON	Cpt (OF-2) Evangelos BALTADOROS GRC A	<a href="mailto:e.baltadoros@iamd-coe.org">e.baltadoros@iamd-coe.org</a>
17.	LEGAD	Lt (OF-1) Theodora SISKOU GRC A	<a href="mailto:t.siskou@iamd-coe.org">t.siskou@iamd-coe.org</a>
18.	POW Manager	Cdr (OF-4) Efstratios PEROUTSEAS GRC N	<a href="mailto:e.peroutseas@iamd-coe.org">e.peroutseas@iamd-coe.org</a>
19.	BGR SNR	Lt Col (OF-4) Kiril KIRILOV BGR AF	<a href="mailto:k.kirilov@iamd-coe.org">k.kirilov@iamd-coe.org</a>
20.	CZE SNR	Maj (OF-3) Michal SEMERAK CZE AF	<a href="mailto:m.semerak@iamd-coe.org">m.semerak@iamd-coe.org</a>
21.	ROU SNR-Secretary	Lt Col (OF-4) Ilea VICA ROU AF	<a href="mailto:i.vica@iamd-coe.org">i.vica@iamd-coe.org</a>
22.	CD&E SME	Lt Col (OF-4) Dimitrios KOUTSOUKOS GRC AF	<a href="mailto:d.koutsoukos@iamd-coe.org">d.koutsoukos@iamd-coe.org</a>
23.	PAO	Col (OF-5) Emmanouil LIODAKIS GRC A	<a href="mailto:e.liodakis@iamd-coe.org">e.liodakis@iamd-coe.org</a>
24.	FNS SPT	Ens (OF-1) Nikolaos LAGOGIANNIS GRC N	<a href="mailto:n.lagogiannis@iamd-coe.org">n.lagogiannis@iamd-coe.org</a>
25.	CIS	CPT (OF-2) Georgios FASOULAS GRC A	<a href="mailto:g.fasoulas@iamd-coe.org">g.fasoulas@iamd-coe.org</a>
26.	CIS	LT (OF-1) Alexandros OMAR GRC A	<a href="mailto:a.omar@iamd-coe.org">a.omar@iamd-coe.org</a>
27.	SECURITY	JGLT (OF-1) Georgios CHOULIARAS	<a href="mailto:g.chouliaras@iamd-coe.org">g.chouliaras@iamd-coe.org</a>

## Other Participants:

1.	CZE	MAJ Jiri POKORNY	
2.	ROU	CMSgt Bunea Adrian	





Dated 21 September 2023

IAMD COE (2023) SC/1

**ANNEX B – AGENDA**

**SUBJECT: Steering Committee Meeting (SCM) 1-2023 AGENDA**

TIME	DESCRIPTION	RESPONSIBLE
<b><u>Meeting Day 20 Sep 2023</u></b>		
08:30-09:00	Transportation from hotels to the Conference Hall	Transportation available
09:00-09:30	Registration- Coffee	
09:30-09:40	Opening Remarks	CP
	Welcome Address	DIR
09:40-09:55	Administrative Issues	FNS BH
09:55-10:00	Adoption of Agenda and approval of Observers' Participation (Decision)	CP
10:00-10:10	Actions from IAMD COE, SC 1/2022	SC Secretary
10:10-10:30	Break	
<b>Programme of Work [PoW]</b>		
10:30-11:20	<b>PoW 2023 (Current Status Update)</b> RAP file No 1	PoW M, BHs
	(Notation)	
11:20-12:00	<b>PoW 2023 rev.2 (Introduction of New Items)</b> RAP files No 2 – 8	BHs
	(Decision)	
12:00-12:15	Break	
12:00-12:30	<b>PoW 2024 (Introduction of New Items)</b> RAP file No 9-14	BHs
	(Decision)	
12:30-13:00	<b>PoW 2024</b> RAP file No 15	PoW M
	(Decision)	
13:00-14:30	Lunch Break	
<b>Cooperation with Technical University of Crete</b>		
14:30-14:40	<b>Cooperation with Technical University of Crete</b> (Notation)	CD&E

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AI-Empowered Drone Detection Passive Radar Using 5G Signals		
14:40-14:50	<b>AI-Empowered Drone Detection Passive Radar Using 5G Signals</b> <div>(Notation)</div> RAP file No 16	CD&E
Finance and Budget		
14:50-15:20	<b>“AI-Empowered Drone Detection Passive Radar Using 5G Signals” Project - Intended Contract with FORTH-ICS</b> <i>(a) Shared Budget 2023 - Transfer of funds between/ within Chapters</i> <i>(b) Procurement procedure (tender requirements in case of prospective contracting with FORTH-ICS)</i> <div>(Decision)</div> RAP file No 17	FINCON
	<b>External Audit of IAMD COE Financial Statements for FYs 2020-2023 (for Shared Budget of FYs 2021-2023)</b> <div>(Decision)</div> RAP file No 12	
	15:20-15:35 Break	
15:35-16:20	<b>Finance and Budget - Financial Status Update</b> <div>(Notation)</div> RAP file No 18	FINCON
	<b>Shared Budget of FY 2024</b> <div>(Decision)</div> RAP file No 19	
	<b>Medium Term Financial Plan (MTFP) 2025-2029</b> <div>(Notation)</div> RAP file No 19	
	16:20-16:35 Coffee Break	
16:35-17:00	Clarifications and 1 <sup>st</sup> Day Wrap Up	CP, Sec
20:00	Transportation from CMP to Icebreaker/Dinner Point	
20:30-22:30	Host Dinner	
22:30	Transportation to Chania Meeting Point (CMP)	
Meeting Day 21 Sep 2023		
08:30-09:00	Transportation from CMP to the Conference Hall	Transportation available
New Building		
09:00-09:15	<b>New Building</b> <div>(Notation)</div>	FNS BH

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	RAP File No 20	
<b>Periodic Assessment</b>		
09:15-09:30	<b>Periodic Assessment</b> (Notation) RAP File No 21	PA OPR
09:30-09:45	Coffee Break	
<b>Revision of Concept - Job Descriptions (JDs) Updates &amp; Amendments</b>		
09:45-10:00	<b>Revision of Concept (New Posts-Organisational Chart - Work-force Table Revision &amp; JDs)</b> <ul style="list-style-type: none"> <li>IAMD DIR03 (COS)</li> <li>IAMD-DIR05 (FINCON)</li> <li>IAMD-DIR09 (P&amp;C Officer)</li> <li>IAMD-DIR10 (Disbursing Officer)</li> <li>IAMD-FNS11 (Assessment, Coordination and Engagement Officer)</li> </ul> (Decision) RAP File No 22	LEGAD
10:00-10:15	<b>E&amp;T Job Descriptions (JDs - New Post and Updates)</b> <ul style="list-style-type: none"> <li>IAMD ETB01-06 (Updates)</li> <li>IAMD ETB07 (new)</li> </ul> (Decision) RAP files No 23	E&T BH
<b>Designation of a Senior National Representative (SNR)</b>		
10:15-10:30	<b>Designation of a Senior National Representative (SNR) to the Director</b> (Decision) RAP File No 24	LEGAD
10:30-10:45	Break	
<b>Participants' Responsibilities</b>		
10:45-11:00	<b>Nations' Responsibilities for Travel Costs (Accommodation and Per Diem)</b> (Decision) RAP File No 25	LEGAD
11:00-11:45	<b>AOB</b>	DIR
	<b>Statement of / Open issues by the Participating Nations</b>	Nat. Reps
	Venue and Timing of upcoming SC-Meeting	DIR
11:45-12:00	Open House-Family Photo	
12:00-13:30	Lunch Break	
13:30-16:00	Review and Consolidation of SMC 1/23 Minutes	

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16:00-16:30	Closing remarks	CP
	Farewell Address	DIR

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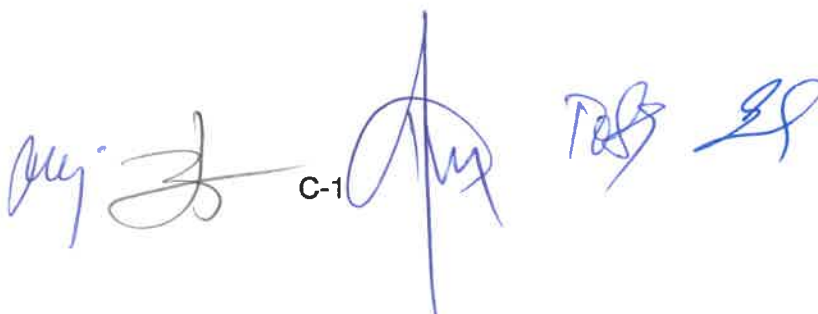
**ANNEX C – LIST OF OUSTANDING ACTIONS FROM THE IAMD COE SC 1-2022 MEETING**

<b>SC22-01-A01</b>	Education and Training
Action	Submission of Courses/Trainings attended by IAMD COE SMEs and the names of the SMEs
Operator	IAMD COE
Deadline	31 Jan 23
Feedback	Letter submitted on 10 Jan 23
Status-Decision	Closed

<b>SC22-01-A02</b>	Education and Training
Action	Examine and submit a study for conducting CET-P courses through MTT or/and online
Operator	IAMD COE
Deadline	16 Dec 22
Feedback	Study submitted on 16 Dec 22
Status-Decision	Closed

<b>SC22-01-A03</b>	POW 2022
Action	Submission of the POW 2022
Operator	IAMD COE
Suspense date	05 Oct 22
Feedback	Submitted on 06 Oct 22
Status-Decision	Closed

<b>SC22-01-A04</b>	POW 2023
Action	Submission of the POW 2023
Operator	IAMD COE
Suspense date	05 Oct 22
Feedback	Submitted on 06 Oct 22
Status-Decision	Closed

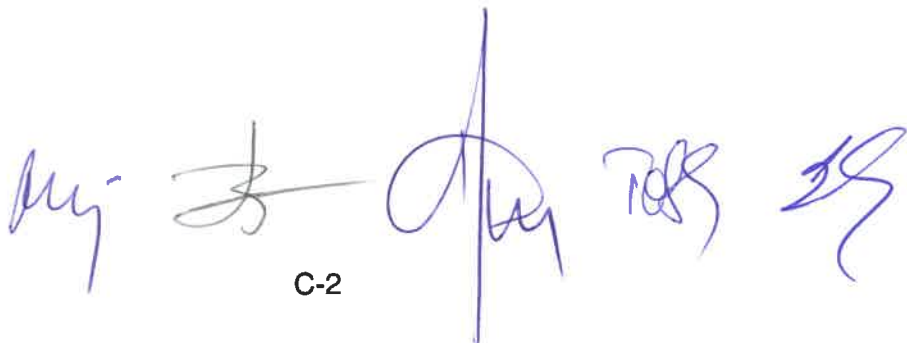
  
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IAMD COE (2023) SC/1

<b>SC22-01-A05</b>	Finance and Budget
Action	Submission of the approved Shared Budget 2023
Operator	IAMD COE
Suspense date	05 Oct 22
Feedback	Submitted on 06 Oct 22
Status-Decision	Closed

A series of five handwritten signatures in blue ink, arranged horizontally. The signatures are stylized and appear to be initials or names.



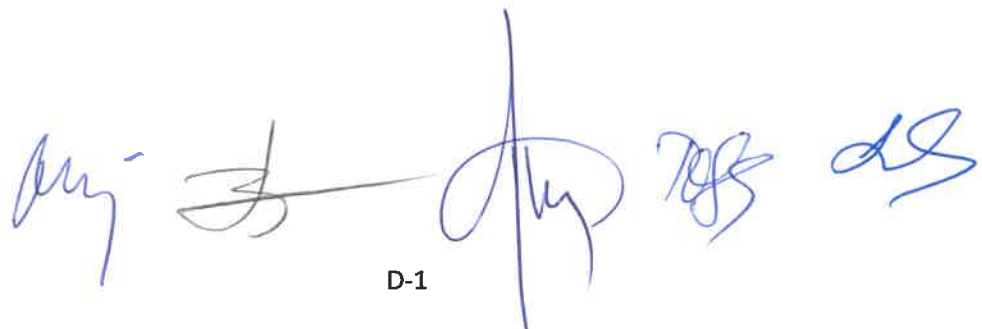
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Dated 21 September 2023

IAMD COE (2023) SC/1

**ANNEX D – SC 1-2023 ACTION ITEMS LIST**

Action #	Agenda Item	Page #	Action Description	OPR	Deadline
IAMD COE-SC23-01-A01	B	3-4	Submission of the POW 2023 revision 2	POW Manager	29 Sep 23
IAMD COE-SC23-01-A02	B	4	Submission of the POW 2024	POW Manager	29 Sep 23
IAMD COE-SC23-01-A03	E	6	Submission of the updated Shared Budget 2023 (after the transfers of funds decided by the SC)	FINCON	29 Sep 23
IAMD COE-SC23-01-A04	E	6	Submission of the approved Shared Budget 2024	FINCON	29 Sep 23
IAMD COE-SC23-01-A05	E	7	External Audit of the IAMD COE Financial Statements of FYs 2020-2023 (for execution of Shared Budget of FYs 2021-2023) - Submission of audit report accompanied with a statement made by the Director covering possible comments and actions taken (as FAPs, par. 8.3)	FINCON	15 Dec 24
IAMD COE-SC23-01-A06	H	7	Submission of the Concept of IAMD COE rev. 4	LEGAD	29 Sep 23
IAMD COE-SC23-01-A07	J	10	Submission of the Revised Job Descriptions iaw para. J.e	LEGAD	31 Oct 23

  
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**Theodora SISKOU**

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**From:** Nikolay N. Nenov <n.n.nenov@armf.bg>  
**Sent:** Thursday, September 21, 2023 4:44 PM  
**To:** Vica ILEA  
**Subject:** Re: MINUTES

Dear IAMD COE SC Chairperson B. Gen. GIAPRAKAS,  
Dear honored SC Members,

I have received the MINUTES FOR THE 1st 2023 IAMD COE STEERING COMMITTEE MEETING (SCM 1-2023). I hereby confirm that I have read everything and agree with the content. The decisions taken during 1/2023 SCM are true and accurate.

Ltc. Nikolay NENOV  
Head of Air C2/TDLM - BGR AF  
BGR NATREP to IAMD COE SC  
Unclassified e-mail: n.n.nenov@armf.bg  
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NCN: 03591 29753, 29755  
Mobile number: +359 876570939

