

**INTEGRATED AIR AND MISSILE DEFENCE
CENTRE OF EXCELLENCE
INTERNSHIP PROGRAMME**

The IAMD COE Internship Programme is part of an effort to interact with academic community, giving the opportunity to current and recent students to intern with IAMD COE international community. Through its Internship Programme, IAMD COE is aiming at introducing young candidates from different backgrounds into all areas of the organization. Interns will be able to apply their theoretical knowledge in a unique and challenging environment, to gain practical experience of an international organization by working in their area of expertise.

We are generally interested in the following fields:

- Air and Missile Defence
- International Law/Studies/ Relations
- Media- Journalism/Public Relations
- Linguistic Services
- Information Technology/ Computer Information Systems-Cyber Security
- Finance, Accounting and Contracting
- Civil-military cooperation
- Gender studies
- System Analysis and design
- Political Sciences
- Human Resources

1. OBJECTIVES

The IAMD COE Internship has three main objectives:

- To provide interns from different backgrounds with an opportunity to learn from the IAMD COE Community, gain thorough understanding

and enhance their educational experience while working in an international Military Organization and with NATO in general.

- To provide IAMD COE with access to the latest theoretical and technical knowledge and expertise that the interns can apply through practical work assignments, as well as with additional staff resources.
- To expand understanding of Air Missile Defence in Alliance countries and expand the network on both sides.

2. PROCEDURES

Candidates can submit their application form not earlier than 6 months and not later than 2 months, prior to the start of the desired internship period. The start date of internship will be determined by the IAMD COE Director, taking into account divisional needs and the availability of the selected candidate.

Internship applications must be submitted using the enclosed application form. The candidates' CV must be attached to the application form, including their language and academic certificates. In addition, all interns have to submit a short motivation letter/essay, providing details on the motivation for an internship at IAMD COE and on the expectations during the internship.

Applications are to be forwarded to the Centre via e-mail (info@iamd-coe.org)

Following initial screening for completeness by Support Branch, applications will be staffed within all branches with the aim of selecting interns, clarify possible start dates and other pertinent information.

Once a candidate has been initially selected, he/ she will be invited for an interview (whether in person, by phone or through VTC) in which details can be discussed before a final decision is made.

3. CANDIDATES

The Internship Programme is focusing on highly motivated candidates from a wide variety of disciplines as mentioned above and other relevant areas. The Internship will last maximum six months and for the following cases:

- Internship program, as part of, or complementary to, a university degree program as arranged by the intern with his/her university.

- Internship program for, in principle, recent graduates at the Bachelor/Baccalaureate level, who are interested in a specific project that could support a Master's program as arranged by the intern with his/her university.

4. ELIGIBILITY CRITERIA

To qualify for an internship, the applicant must meet the following eligibility criteria:

- All applicants for an internship must be citizens of a NATO member Nation.

- All applicants must be proficient in the use of the English language.

- All applicants must have at least two years of successful university studies or equivalent.

- The program is open to current students or recent graduates (degree obtained within the last 18 months). Only applications fulfilling the eligibility criteria will be taken into consideration. The others will be rejected automatically.

5. CONDITIONS OF INTERNSHIP

The internship is provided on a voluntarily basis and it is unfunded. Arrangements for travel and accommodation and living expenses are intern's responsibility. Additionally, interns are required to be insured for social security and health care and they should meet on their own responsibility any requirements for student visa and residence permit in Greece.

6. CONTACT

For further information on Internship Programme please contact us:

Integrated Air & Missile Defence COE

Legal Advisor

Tel: +302821440711

Mail: legad@iamd-coe.org

Chania, Greece

IAMD COE INTERNSHIP APPLICATION FORM



Date:

Name:

Address (residence):

Email Address:

Telephone number:

Date of birth:

Nationality:

Education:

Work experience:

Preferred Period of Internship:

Preferred area of work: Please make a choice of three (maximum), indicating order of preference with #1 being your first choice

<input type="checkbox"/> Air and Missile Defence	<input type="checkbox"/> International Law/Studies/Relations	<input type="checkbox"/> Media- Journalism/ Public Relations	<input type="checkbox"/> Lin Services
<input type="checkbox"/> Information and Technology/CIS/Cyber Security	<input type="checkbox"/> Finance,Accounting and Contracting	<input type="checkbox"/> Civil/military Cooperation	<input type="checkbox"/> Gender studies
<input type="checkbox"/> System analysis and design	<input type="checkbox"/> Political Sciences	<input type="checkbox"/> Human Resources	

I have read and I agree to comply with the IAMDCOE Internship Programme Regulations and I hereby apply for the opportunity to voluntarily cooperate with IAMDCOE in the above fields.

I agree that the IAMDCOE will add my personal information to a confidential and secure internship database for a period of 12 months. The database holds information about applying participants in order to manage the registration, admission, identification, information sharing and other services directly related to participation in internship programme.

Signature of Applicant