

NATO UNCLASSIFIED  
RELEASABLE FOR INTERNET TRANSMISSION

**INTEGRATED AIR AND MISSILE DEFENCE  
CENTRE OF EXCELLENCE**



**IFB FINCON 23-02  
Rental of buses - minivans**

**PART III  
SPECIAL PROVISIONS & TECHNICAL SPECIFICATIONS  
(STATEMENT OF WORK)**

*April 2023*

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NATO UNCLASSIFIED  
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1.1 The current Statement of Work (SOW) covers the special provisions and technical specifications that shall be covered by the Contractor for the services requested.

**2. General Requirements**

2.1 The requested services include the provision of rental buses [17 seats (min.) for small buses and 50 seats (min.) for large buses] with drivers and minivans (up to 9 seats) without drivers.

2.2 The exact dates/routes for the rental requested (as below par. 3) may be adjusted by the IAMD COE not later than fifteen (15) days prior to each period. In any case all transportations will be made within Chania Regional Unit.

2.3 All vehicles rented shall be in flawless condition and spotlessly clean at the start of the rental having all necessary safety equipment (first aid, fire extinguisher, etc.). All vehicles rented should have air conditioner system.

2.4 The Contractor shall comply with all hygiene and safety rules, as well as the applicable rules for protection against COVID-19. The Contractor's personnel (drivers of buses) should wear the appropriate attire and make every effort to provide the best possible service to the passengers.

2.5 In case of malfunction (breakdown, puncture, etc.) to the buses (rented with drivers) during transportation, the Contractor bears the sole responsibility for their restoration or replacement if required, in order to meet the Centre's timetables/routes.

2.6 Minivans that will be rented without driver will be covered by the Contractor ("lessor")'s rental agreement (regarding lessee's obligations, prohibited uses, insurance coverage - Collision Damage Waiver (CDW)] which will be signed by the "lessee" (designated driver from the IAMD COE) as the responsible person against the terms and conditions of the respective rental agreement. The lessee will be:

2.6.1 At least twenty-seven (27) years old with driver's licence issued at least two (2) years before the rental date.

2.6.2 Exempted from any liability to provide a deposit/credit (card) as guarantee for the rental.

2.6.3 Will have an obligation throughout the rental agreement to protect the car, control its mechanical condition, oil, water, etc. also check the condition of the tires and their safety during the movement.

2.6.4 Will take all precautions measures to avoid theft of the car or its parts especially when not using the car.

2.6.5 Will not make any modifications to the rented car, to perform mechanical or other work, replacing parts, in violation of the odometer.

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2.6.6 Will be liable and obliged to indemnify the lessor company for damages arising out of his/her liability, as well as for all fines and/or administrative penalties arising out of his/her fault, as driver, according to Greek Traffic Law.

2.7 Minivans that will be rented without driver will be returned to the Contractor based on the applicable fuel policy (e.g. fuel “like” or “full”). The IAMD COE will cover the fuel costs for these rentals.

2.8 Any further costs for buses that will be rented with driver (besides the pricing to be agreed with the rental such as fuel, etc.) will be borne solely by the Contractor without any charge for the IAMD COE.

### 3. Technical Specifications - Description of Deliverables

#### 3.1 Buses with drivers to be rented:

##### 3.1.1 50-seater buses:

Dates	Number of buses with <b>50</b> seats	Routes per day	Total routes per period (days x buses x routes per day)
4 days (08-11 May 23)	1	City of Chania (Hotels) → NMIOTC (Souda Naval Base) NMIOTC (Souda Naval Base) → City of Chania (Hotels)	8 (4 x 1 x 2)
2 days (13-14 Jun 23)	2		8 (2 x 2 x 2)
4 days (30 Oct-02 Nov 23)	1		8 (4 x 1 x 2)
Total routes for buses with <b>50</b> seats			<b>24</b>

##### 3.1.2 17-seater buses:

Dates	Number of buses with <b>17</b> seats	Routes per day	Total routes per period (days x buses x routes per day)
1 day (12 May 23)	1	City of Chania (Hotels) → IAMD COE (Souda Air Base) IAMD COE (Souda Air Base) → City of Chania (Hotels)	2 (1 x 1 x 2)
Total routes for buses with <b>17</b> seats			<b>2</b>

#### 3.2 Minivans (9-seater) without drivers to be rented:

Dates	Number of minivans with <b>9</b> seats	Routes	Total rental period in days (days per period x buses)
2 days (13-14 Jun 23)	2	Within Chania Regional Unit	4 (2 x 2)
2 days (September 23)	1		2 (2 x 1)
Total rental period in days for minivans with <b>9</b> seats			<b>6</b>