



**INTEGRATED AIR & MISSILE DEFENCE
CENTRE OF EXCELLENCE**

Souda Air Base, 73100, Chania
<https://www.iamd-coe.org>



**1st/2022 Steering Committee Meeting
POINT PAPER**

Our Ref:	NU. 348	Tel.:	+302821440771
		NCN:	615-4015
Date:	1 Aug 2022	Email:	info@iamd-coe.org

TO: See Distribution

SUBJECT: **Job Descriptions Update**

No: **12**

PURPOSE: To inform the SC about the amendment of six (6) Job Descriptions of DS Branch personnel and decide/approve accordingly.

BACKGROUND: This is the second (2nd) revision of the DS Branch JDs. The first (1st) revision was made during the previous SC (2nd/2021). The proposed amendments aim to ensure that all DS personnel will be able to support the IAMD COE in the full range of DS activities.

ANALYSIS & STATUS:

1. Main objectives for the specific amendments in the DS JDs are the following:
 - a. It is desirable for all personnel to have the same knowledge on the DS procedures and responsibilities.
 - b. The new JDs include all the three main DS courses. Those courses are considered necessary, to provide to the DS BH and the DS Staff Officers the full spectrum of knowledge, and to make them capable of handling all the DS relative tasks.
 - c. Consequently, one course from DSB JDs 4,5, and 6, was removed since it will be overweighted.

2. Based on the above, IAMD COE has prepared and submitted as enclosures the JDs of the following table, along with remarks/justification on the scope/reason for the amendment (updates/changes are marked with red and strikethrough in black to the JDs).

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Post No	Amendment	Remarks
DSB-01, 02, 03	Adding: Allied Joint Doctrine Development Course", Budapest, Hungary	The training focuses mainly on doctrine and is fully synchronized with the Polish and Greek standardization courses.
DSB-04, 05, 06	Removing: NATO Standardization Orientation Course	The course is overweighted since all topics are analytically presented in the three courses that are now predicted.
DSB-04, 05, 06	Adding: Training in Standardization within NATO course, Warsaw, Poland, (ETE-IT-31500)	The course covers a broad range of issues concerning Standardization and the way it's implemented within NATO Committees and Working Groups, Syndicates and Panels. The course reflects the latest changes in NATO Policy for Standardization relating to the integration of this activity into the NATO Defence Planning Process.
DSB-04, 05, 06	Adding: Drafting Production and Maintenance of NATO Standards Course, Chania, Greece, (ETE-IT-35477)	The aim of the course is to provide comprehensive knowledge to facilitate understanding of the procedures for the development, production, and maintenance of NATO standardization documents, including doctrines.

FINANCIAL
CONSIDERATIONS
& FUNDING:

Any financial impacts of the aforementioned "desirable" courses will be covered from the existing budget of the current year (and by transferring of appropriations within the authorization granted to the Director in accordance with Financial Administrative Procedures, if required) without the need for a supplementary budget. Any financial obligations for the next years concerning any "desirable" training will be foreseen in the shared budget of the respective Fiscal Years.

RECOMMENDATIONS
& DECISION:

SC members are requested to consider the new JDs as per Enclosure and approve them.

FOR THE IAMD COE:



B. Gen (OF-6) Nikolaos KOKKONIS GRC (AF)
IAMD COE Director

ENCLOSURES

1. JD IAMD COE-DSB01
2. JD IAMD COE-DSB02
3. JD IAMD COE-DSB03

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4. JD IAMD COE-DSB04
5. JD IAMD COE-DSB05
6. JD IAMD COE-DSB06

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