

NATO UNCLASSIFIED  
RELEASABLE FOR INTERNET TRANSMISSION

**INTEGRATED AIR & MISSILE DEFENCE  
CENTRE OF EXCELLENCE**

Souda Air Base, 73100, Chania  
<https://www.iamd-coe.org>



---

|                          |        |                   |
|--------------------------|--------|-------------------|
| <b>Our Ref:</b> NU. 226  | Tel.:  | +00302821440712   |
|                          | NCN:   | 0302-6154012      |
| <b>Date:</b> 24 May 2022 | Email: | info@iamd-coe.org |

---

**SUBJECT: IAMD COE CONTRACT AWARD No FINCON 22-03**

**REFERENCES:**

- A. IAMD COE Operational MOU, signed on the 8<sup>th</sup> April 2020, as Hellenic Law 4833/2021
- B. IAMD COE Financial Administrative Procedures (FAPs), dated 01 October 2021
- C. Circular of the Hellenic Independent Authority for Public Revenue (IAPR) - E.2210/12-11-2021 (diavgeia.gov.gr No ΨΑΓΙ46ΜΠ3Ζ-ΚΤΙ)
- D. NU. 51/17 May 2022/IAMD COE Commitment of Appropriations (diavgeia.gov.gr Ψ7476-B17)
- E. NU. 222/17 May 2022/IAMD COE Invitation For Bidding (IFB) No FINCON 22-04

1. After taking into account:

1.1 The provisions of the IAMD COE Operational MOU and Financial Administrative Procedures, as References A and B respectively;

1.2 The Circular of the Hellenic Independent Authority for Public Revenue, as Reference C, concerning the tax exemption of the IAMD COE supplies and services;

1.3 The Commitment of Appropriations, as Reference D, regarding the commitments of funds for the procurement of conference system;

1.4 The Invitation For Bidding (IFB) No FINCON 22-04, as Reference E, concerning the design and development of an e-shop and a web application in favour of the IAMD COE;

1.5 The "DOMUS PROPERTY MANAGE-CLICKSINSHOP (AIKATERINI KATRAKI)" (TAX ID Number: EL 123095186, Kissamou 101, Chania, Crete, 73136, Greece) proposal, dated 19 May 2022 (17:46), as received through sourceONE internet application (Request for Quote with code: fnc-iamd-128733);

1.6 The "GEORGIOS KELGIORGIS" (TAX ID Number: EL 052630 382, K. KARAMANLI 131, Chania, Crete, 73134, Greece) proposal, dated 23 May 2022 (11:49), as received through sourceONE internet application (Request for Quote with code: fnc-iamd-128733);

NATO UNCLASSIFIED  
RELEASABLE FOR INTERNET TRANSMISSION

1.7 The following:

1.7.1 Evaluation strategy: The evaluation was focused on the information provided by the bidders, keeping in mind the most financially profitable solution for the IAMD COE. Bids were evaluated under the factor of lower cost;

1.7.2 Compliance and eligibility: It has been confirmed that the bidders and their bids are in full compliance with the bidding terms and instructions, the general provisions (terms - conditions) and the special provisions - technical specifications defined in the respective IFB in order to be accepted for further evaluation;

1.7.3 Determination of Contractor responsibility: It has been certified that the prospective contractors have a satisfactory performance record and a satisfactory record of integrity and business ethics including compliance with applicable tax and labour-employment laws, as well as they maintain effective control of the quality of their products/services;

1.7.4 Competition requirements: It is confirmed that a competitive bidding process has been implemented and the bidders received impartial, fair, and equitable treatment (including the proper commercial-in-confidence handling of commercial bids) through publishing an invitation for bidding at the Central Electronic Public Procurement Registry (KIMDIS) and on the sourceONE application (e-procurement / e-tender platform);

1.7.5 Cost-effective and efficient contracting: It is ensured that the prospective contractor is in compliance with the procurement terms and conditions achieving the most cost effective and efficient solution for the Centre's needs;

1.8 The assent of the FINCON - P&C Officer about the current contract award decision;

the Integrated Air and Missile Defence Centre of Excellence (IAMD COE) Director

**decides the award**

for the requested items to the "DOMUS PROPERTY MANAGE-CLICKSINSHOP (AIKATERINI KATRAKI)" (TAX ID Number: EL 123095186) supplier (contractor) according to the terms and specifications of the IFB No FINCON 22-04, as Annex A.

2. The Contractor:

2.1 Undertakes, immediately upon receipt of the current award decision, the legal obligation for the implementation of his responsibilities concerning the delivery of the required goods/services in full compliance with the terms of the respective IFB and his bid;

2.2 Is kindly requested to:

NATO UNCLASSIFIED  
RELEASABLE FOR INTERNET TRANSMISSION

2.2.1 Proceed with the signing of the respective contract following this award decision, according to the Centre's FINCON - P&C Officer instructions (advertised on sourceONE application - "Communication" tab);

2.2.2 Perform in the best possible way the execution of his obligations in full cooperation with the competent staff of the Centre.

3. The current contract award decision is being advertised through the Central Electronic Public Procurement Registry and is notified to the contractor through the sourceONE application.

4. Points of Contact (POC) are: CPT (OF-2) Evangelos BALTADOROS, IAMD COE Financial Controller, e-mail: fincon@iamd-coe.org, tel.: 2821440712 and MSGT (OR-8) Evangelos Bantouvakis P & C Officer, e-mail: procurement@iamd-coe.org, tel.: 2821005483.

FOR THE IAMD COE



B. GEN (OF-6) Nikolaos KOKKONIS GRC (AF)  
Director

**ANNEXES:**

A. Contract Award No FINCON 22-03

**DISTRIBUTION:**

**External:**

Action:

DOMUS PROPERTY MANAGE - CLICKSINSHOP (AIKATERINI KATRAKI),  
Kissamou 101, Chania, Crete, 73136, Greece

Information:

GEORGIOS KELGIORGIS, K. KARAMANLI 131, Chania, Crete, 73134, Greece

**Internal:**

Action:

FINCON  
P&C Officer

Information:

DIRECTOR  
DEPUTY DIRECTOR  
COS  
FN SUPPORT BH  
CIS & SECURITY SPECIALIST  
1<sup>st</sup> IAMD COE Annual Conference WG OPR

22AWRD010616732 2022-05-24

NATO UNCLASSIFIED  
RELEASABLE FOR INTERNET TRANSMISSION

THIS PAGE IS INTENTIONALLY LEFT BLANK

NATO UNCLASSIFIED

-4-

NATO UNCLASSIFIED  
 RELEASABLE FOR INTERNET TRANSMISSION

ANNEX A TO  
 IAMD COE NU. 226/24 MAY 22

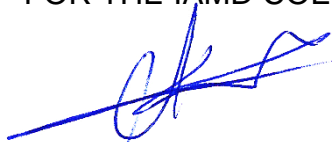
**CONTRACT AWARD No FINCON 22-03**

| S/N   | Contractor   | Item Awarded   | Value of Award <sup>(1)</sup>    | Justification of Award                                 |                     |
|---|--|--|----------------------------------|--|---------------------|
|   |  | Description  | Total Price<br>(€ - without VAT) | Remarks  | Evaluation strategy |
| 1   | <b>DOMUS<br/>           PROPERTY MANAGE -<br/>           CLICKSINSHOP<br/>           (AIKATERINI KATRAKI)</b><br>TAX ID Number: EL123095186<br>(Kissamou 101, Chania, Crete,<br>73136, Greece) | Design, creation - development and launch of IAMD COE e-shop (through the IAMD COE official site) - registration process included      | 1.650,00                         | Full compliance with required technical specifications | Lower cost          |
|   |  | Design, creation - development and launch of IAMD COE event planner web application (app) available through the IAMD COE official site | 2.450,00                         |  |                     |
| Total Value for Contractor " <i>DOMUS PROPERTY MANAGE - CLICKSINSHOP (AIKATARINI KATRAKI)</i> " |  |  | <b>4.100,00</b>                  |  |                     |

LEGEND

(1) Purchases are exempt from Value Added Taxes (VAT), taking into account the status of the Centre under the Paris Protocol and the respective Supplementary Agreement. For this purpose, a Certification for VAT exemption will be provided to the Contractor.

FOR THE IAMD COE



B. GEN (OF-6) Nikolaos KOKKONIS GRC (AF)  
 Director