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**INTEGRATED AIR AND MISSILE DEFENCE  
CENTRE OF EXCELLENCE**



**IFB FINCON 22-01**

**“Microsoft 365 Business Premium  
Subscriptions”**

**PART III**

**SPECIAL PROVISIONS & TECHNICAL SPECIFICATIONS  
(STATEMENT OF WORK)**

*February 2022*

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NATO UNCLASSIFIED  
RELEASABLE FOR INTERNET TRANSMISSION**1. Statement of Work (SOW)**

1.1 The current Statement of Work (SOW) covers the special provisions and technical specifications that shall be covered by the Contractor for the supply of Microsoft 365 Business Premium Subscriptions.

**2. General Specifications**

2.1 The requested subscriptions shall be official - original Microsoft licenses.

2.2 All the subscriptions must be set at the current account of the IAMD COE (tenant: iamd-coe.org).

**3. Technical Specifications**

3.1 Requested quantity: Twenty (20) Microsoft 365 Business Premium Subscriptions.

3.2 Subscriptions start date: Within five (5) days following the receipt of the Contract Award Decision.

3.3 Subscriptions end date: 30 December 2022.

3.4 Subscription commitment and price protection: For one (1) year.

3.5 The subscriptions shall include all the premium office applications, the secure cloud services and features provided each time by the Microsoft Corporation for the Microsoft 365 Business Premium suite plan.

**4. Guarantee**

4.1 No special guarantee is required by the Contractor.

4.2 The subscriptions should have/include any guarantee provided by Microsoft Corporation.

**5. Shipping costs**

5.1 The bidder's offer - price proposal shall include any costs for the electronic purchase of the subscriptions, but neither the PCs installation costs for configuration/control nor system training services.

**6. Contractor's Standards**

6.1 The Contractor shall be a Microsoft Partner. A written certification or the relevant link by the Microsoft web-site (to be written on the notes of the "Compliance Statement - Bidder's Proposal") must be provided to prove this status.

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