



INTEGRATED AIR & MISSILE DEFENCE CENTRE OF EXCELLENCE

Souda Air Base, 73100, Chania

<https://www.iamd-coe.org>



2nd/2021 Steering Committee Meeting POINT PAPER

Our Ref: NU. 264 **Tel.:** +302821440715
Date: 30 Sep 2021 **NCN:** 0302 - 615-4015
Email: info@iamd-coe.org

TO: See Distribution
SUBJECT: **Job Descriptions Update**
No: **3**
ENCLOSURES: Six (6) JDs (ETB-01, ETB-02, ETB-03, ETB-04, ETB-05, ETB-06)

PURPOSE: To inform the SC about the update of six (6) Job Descriptions and decide/approve accordingly.

BACKGROUND: According to NATO policy it is necessary to identify essential, desirable and optional education (courses) in Job Description of each NATO position.

ANALYSIS & STATUS: Based on the E&T branch experience, four (4) NATO School Oberammergau courses have been identified as minimum requirements (essential or desirable) to perform duties of the E&T branch positions, which have been incorporated in Job Descriptions as follows:

JD	Course number/title	Priority
ETB-01	• M7-137 NATO Quality Assurance Course	DESIRABLE
ETB-02	• S7-135 NATO Global Programming Analyses Course	
ETB-04	• M7-126 NATO eLearning Instructional Design Course	
ETB-05	• S7-136 NATO System Approach to Training	
ETB-06		
ETB-03	• M7-137 NATO Quality Assurance Course	ESSENTIAL
	• S7-135 NATO Global Programming Analyses Course	DESIRABLE
	• M7-126 NATO eLearning Instructional Design Course	
	• S7-136 NATO System Approach to Training	

2nd/2021 SCM

Subject No 3

FINANCIAL
CONSIDERATIONS
& FUNDING:

Any financial impacts of the aforementioned “desirable” courses will be covered from the existing budget of the current year (and by transferring of appropriations within the authorization granted to the Director in accordance with Financial Administrative Procedures, if required) without the need for a supplementary budget. Any financial obligations for the next years concerning any “desirable” training will be foreseen in the shared budget of the respective Fiscal Years.

All costs for any training defined as “essential” will not be covered by the IAMD COE shared budget and will be borne exclusively by the respective Participant according to the provisions of the IAMD COE Operational MOU (Section 8, par. h) concerning the Participants’ responsibilities (covering the costs for education and training which are specified in the job descriptions as prerequisites).

RECOMMENDATIONS
& DECISION:

SC members are requested to consider updated JDs as per Enclosure and approve them.

FOR THE IAMD COE:

Col (OF-5) Evangelos Tzikas GRC (AF)
IAMD COE Director

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